Student Travel Authorization

Before students can travel on a College-sponsored activity, including those sponsored by student organizations, students must complete a “Student Travel Acknowledgement” form, available from the Office of Student Activities or the office website at www.athenstech.edu/StudentActivities. This document includes a section regarding the College’s Code of Conduct, a statement regarding the use of alcohol and drugs, the designation of emergency contacts, as well as a waiver of liability.

A copy of this form should be kept with the College official who is leading the trip. A second copy of this form must be on file with the Office of Student Activities prior to any student travel.

Student Organization (if applicable): __________________________________________________________

Student Name: ________________________________________________________________

Student ID Number: ____________________________________________________________

Phone: __________________________ Email: ________________________________

Destination: _________________________________________________________________

Date(s) of Travel: ________________________________

Emergency Contact: __________________________________________________________

Phone: __________________________ Email: ________________________________

Please read the following information on the second page and sign.
Code of Conduct

I hereby agree that in consideration of my being permitted to participate in this Athens Technical College field trip as a student I will be subject to the supervision and authority of the faculty and/or director in charge. I also understand and agree that the faculty and/or director in charge has the sole authority to make decisions regarding my continued participation in the field trip program if they determine that my conduct warrants disciplinary action or if they determine that my continued participation, for whatever reason, poses an immediate risk of harm to me or to others.

I further understand that I am responsible for the Student Code of Conduct as outlined in the Athens Technical College Student Handbook, part of the College's Catalog. All policies and expectations that are outlined in that Code of Conduct are applicable for this trip and appropriate sanctions will be applied to any student who violates those policies. This includes, but is not limited to the restriction from using drugs or alcohol while on the trip.

Signature

By signing you agree to the above statements.

Name (print): ______________________________________________________________

Signature: ________________________________________________________________

Date: ____________________________________________________________________