



# Registration Demonstration

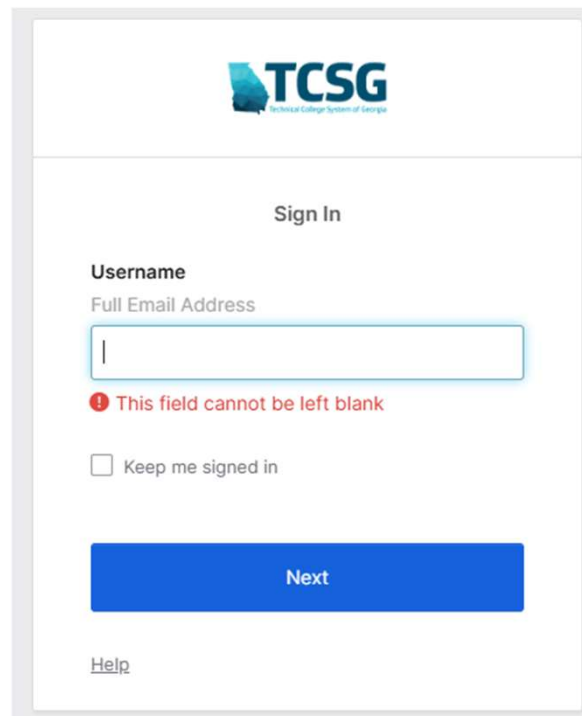
Connect to our website to login:  
[www.athenstech.edu](http://www.athenstech.edu)



# Select Banner Web

The screenshot shows the Athens Technical College My Apps dashboard. On the left is a dark blue sidebar with the college logo and navigation options: 'My Apps', 'Work', 'Add section', and 'Notifications'. At the top right is a search bar labeled 'Search your apps'. The main area, titled 'My Apps', displays a grid of application tiles. The 'BannerWeb' tile, featuring a logo with a banner and the text 'BANNER WEB', is circled in red. Other visible tiles include eCampus, Blackboard Ultra Orientation, Athens Tech Blackboard, Student Graduation Information, Office 365 Student Office 365 Office Portal, Student Office 365 OneDrive, Student Office 365 Teams, Student Office 365 Mail, Financial Aid Verification, Upswing Tutoring Services, and Blackboard Support.

# Login using your full Athens Tech email address



The screenshot shows the TCSG (Technical College System of Georgia) Sign In page. At the top is the TCSG logo. Below it is the heading "Sign In". The "Username" field is labeled "Full Email Address" and contains a single vertical bar. A red error message below the field reads "This field cannot be left blank". There is an unchecked checkbox for "Keep me signed in". A blue "Next" button is positioned below the checkbox. At the bottom left, there is a "Help" link.

**TCSG**  
Technical College System of Georgia

Sign In

**Username**  
Full Email Address

|

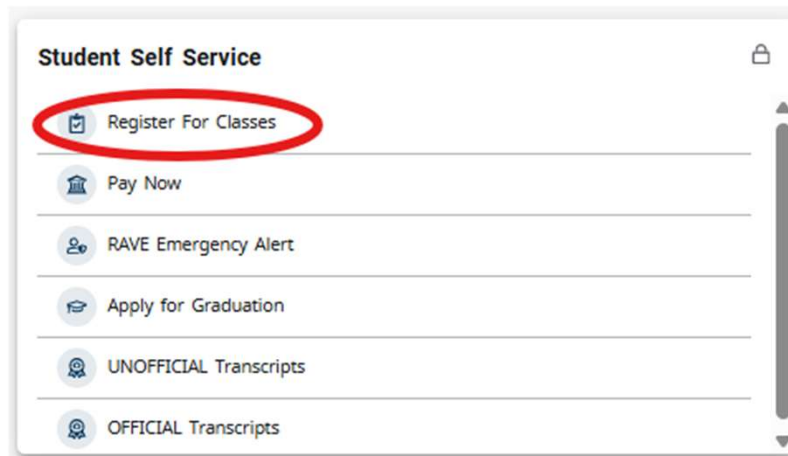
**!** This field cannot be left blank

Keep me signed in

Next

[Help](#)

Select “Register For Classes” under the Student Self Service tile



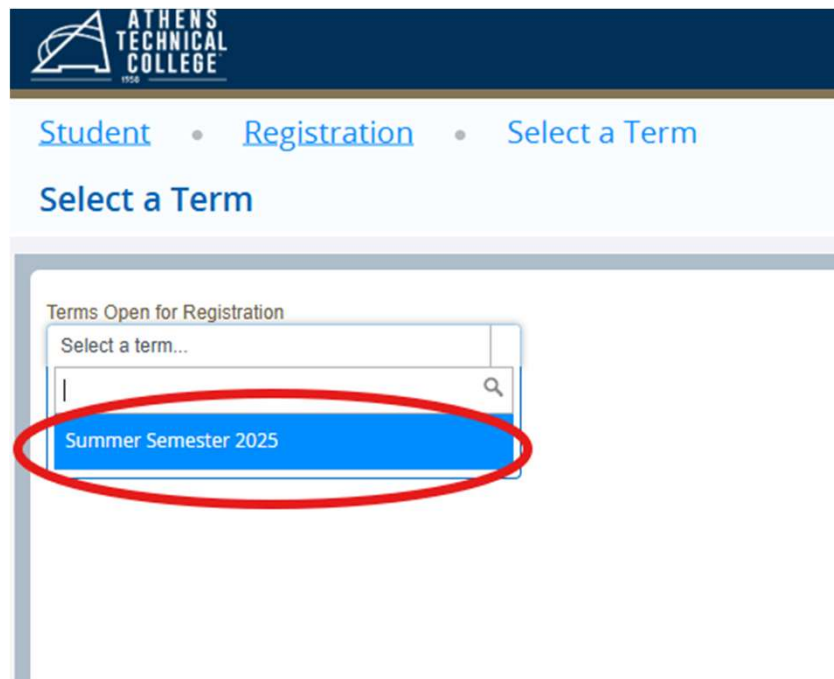
# Select “Register for Classes”

(This screen may or may not populate, if it does not, please see next slide.)

The screenshot shows the Athens Technical College website's registration page. At the top left is the college logo. Below it, the navigation path 'Student • Registration' is shown. The main heading is 'Registration'. A grey bar asks 'What would you like to do?'. Below this are six options, each with an icon and a description. The 'Register for Classes' option is circled in red. The options are:

- Prepare for Registration**: View registration status, update student term data, and complete pre-registration requirements.
- Plan Ahead**: Give yourself a head start by building plans. When you're ready to register, you'll be able to load these plans.
- View Registration Information**: View your past schedules and your ungraded classes.
- Register for Classes**: Search and register for your classes. You can also view and manage your schedule.
- Browse Classes**: Looking for classes? In this section you can browse classes you find interesting.
- Browse Course Catalog**: Look up basic course information like subject, course and description.

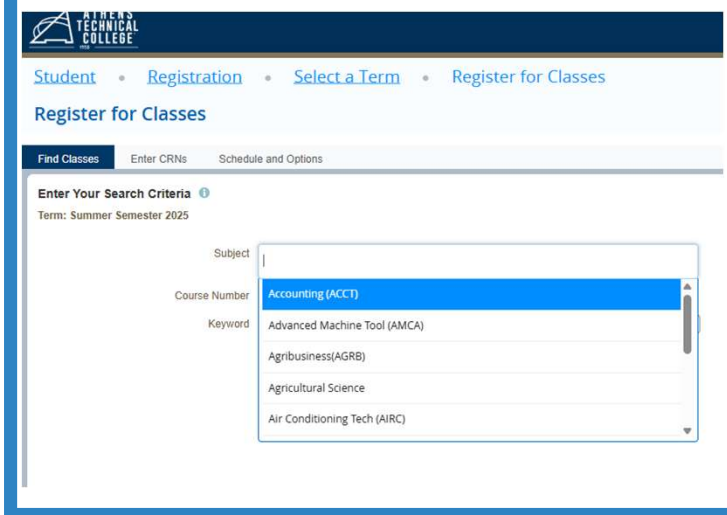
Select a term and click “Continue”



The screenshot displays the Athens Technical College website header with the logo and the text "ATHENS TECHNICAL COLLEGE 1956". Below the header is a breadcrumb trail: "Student • Registration • Select a Term". The main heading is "Select a Term". Underneath, there is a section titled "Terms Open for Registration" containing a dropdown menu. The dropdown menu is open, showing a search bar with the placeholder text "Select a term..." and a magnifying glass icon. A red oval highlights the option "Summer Semester 2025" which is currently selected and highlighted in blue.

Select subject.

You can begin typing the subject or scroll to find the subject.



ATHENS TECHNICAL COLLEGE

[Student](#) • [Registration](#) • [Select a Term](#) • [Register for Classes](#)

### Register for Classes

[Find Classes](#) | [Enter CRNs](#) | [Schedule and Options](#)

**Enter Your Search Criteria** ⓘ  
Term: Summer Semester 2025

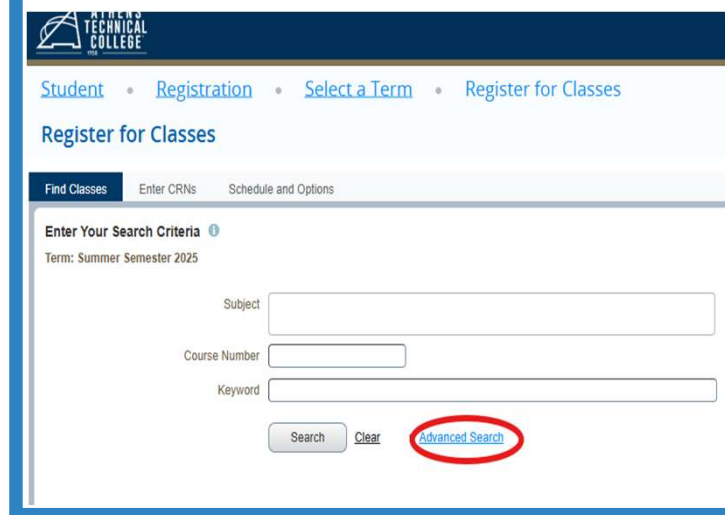
Subject:

Course Number: **Accounting (ACCT)**

Keyword:

- Advanced Machine Tool (AMCA)
- Agribusiness(AGRB)
- Agricultural Science
- Air Conditioning Tech (AIRC)

You can also select “Advanced Search” and select the subject area, the course number, and select a campus option. You may also use additional filters such as part of term, instructor, etc.



ATHENS TECHNICAL COLLEGE

[Student](#) • [Registration](#) • [Select a Term](#) • [Register for Classes](#)

### Register for Classes

[Find Classes](#) | [Enter CRNs](#) | [Schedule and Options](#)

**Enter Your Search Criteria** ⓘ  
Term: Summer Semester 2025

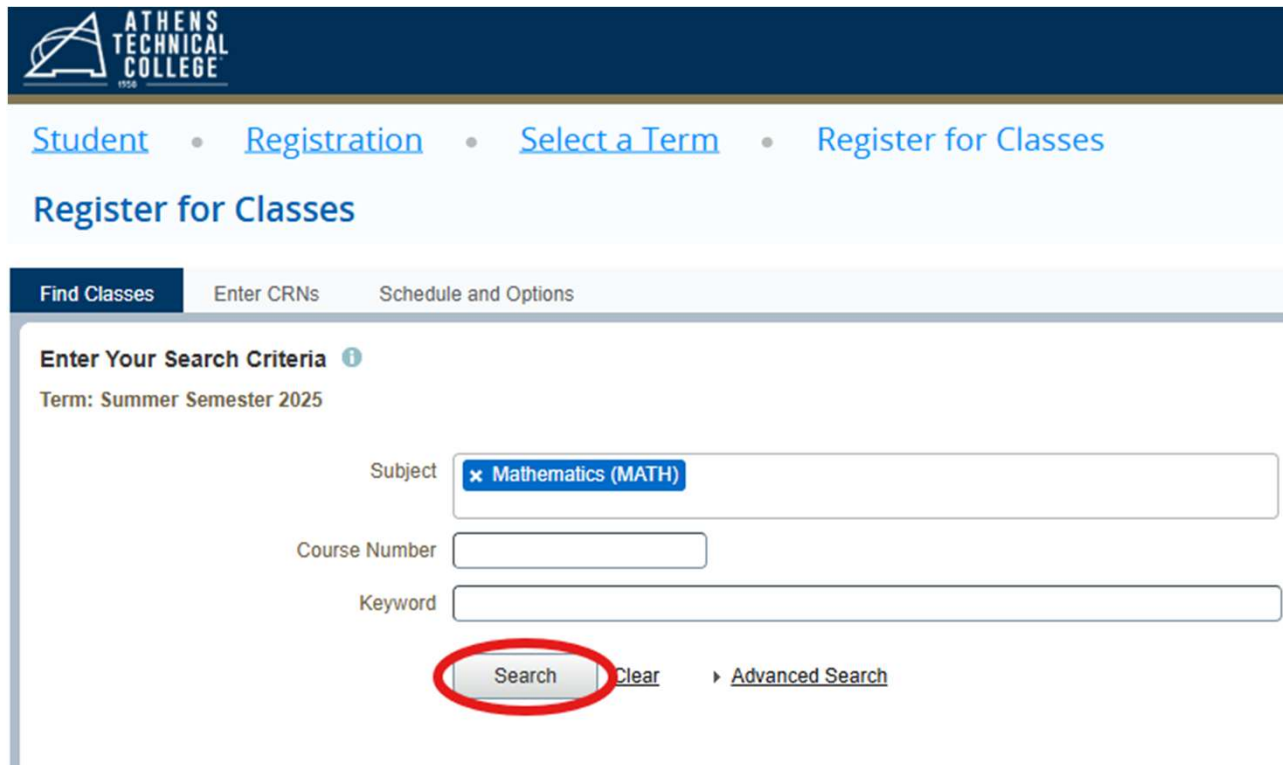
Subject:

Course Number:

Keyword:

[Advanced Search](#)

Once subject is selected, click “Search”



**ATHENS TECHNICAL COLLEGE**  
1956

[Student](#) • [Registration](#) • [Select a Term](#) • [Register for Classes](#)

## Register for Classes

**Find Classes** | Enter CRNs | Schedule and Options

**Enter Your Search Criteria** ⓘ

Term: Summer Semester 2025

Subject

Course Number

Keyword

[Advanced Search](#)

Carefully select your class option; then, click “Add.”

Be sure to check the status column to view the remaining seats for that section.

Also note the page numbers at the bottom to view all sections.

Register for Classes

Find Classes Enter CRNs Schedule and Options

Search Results — 47 Classes  
Term: Fall Semester 2025 Subject: Mathematics (MATH)

Class Name	Subject	CRN	Section	CRN	Term	Section	Days	Time	Type	Class	Building	Room	Status	Remaining Seats	Location	Action
Foundations of Mathematics	Mathematics (MATH)	1012	11	3	20325	Fall Sem...	STAFF_A (Primary)	S M T W T F S	10:00 AM - 11:25 AM	Type: Class	Building: Bul	Main (Adh...	22 of 24 seats remain.	On Campus (<+50...	Add	
Foundations of Mathematics	Mathematics (MATH)	1012	12	3	20267	Fall Sem...	K09_Joy (Primary)	S M T W T F S	06:00 PM - 07:25 PM	Type: Class	Building: Bul	Main (Adh...	24 of 24 seats remain.	On Campus (<+50...	Add	
Foundations of Mathematics	Mathematics (MATH)	1012	50	3	20041	Fall Sem...	Hall_Trace (Primary)	S M T W T F S	10:00 AM - 11:25 AM	Type: Class	Building: Wal	Walton C...	23 of 24 seats remain.	On Campus (<+50...	Add	
Foundations of Mathematics	Mathematics (MATH)	1012	65	3	20039	Fall Sem...	Nahar_Vidya (Primary)	S M T W T F S	-	Type: Class	Building: Virtual Campus Room	Virtual/O...	21 of 24 seats remain.	Asynchronous (19...	Add	
Mathematical Modeling	Mathematics (MATH)	1101	1	3	20044	Fall Sem...	Helm-Smith_Laissa (Primary)	S M T W T F S	02:00 PM - 03:20 PM	Type: Class	Building: Bul	Main (Adh...	22 of 24 seats remain.	On Campus (<+50...	Add	

Page 1 of 4 | 15 Per Page

Records: 47

The class is now pending in the bottom right of the screen under the Summary section. Click Submit.

NOTE: You must click the submit button to complete the registration process.

Summary [Tuition and Fees](#)

Title	Details	Hours	CRN	Schedule Type	Status	Action
<i>Mathematical Modeling</i>	MATH 1101, 1	3	20044	On Campus (<=5	Pending	Registered for Clas... <input type="text"/>

Total Hours | Registered: 0 | Billing: 0 | CEU: 0 | Min: 0 | Max: 18

**Submit**

Verify your registration. It must say "Registered."

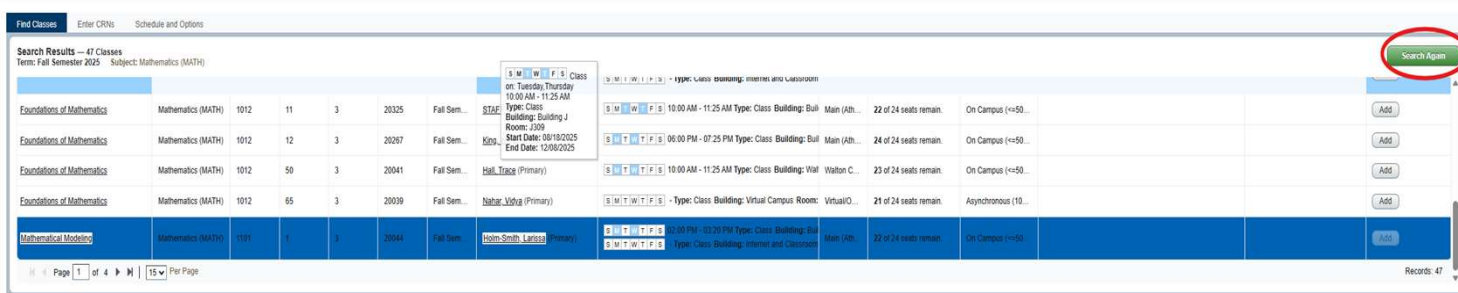
Summary							<a href="#">Tuition and Fees</a>
Title	Details	Hours	CRN	Schedule Type	Status	Action	
<a href="#">Mathematical Modeling</a>	MATH 1101, 1	3	20044	On Campus (<=5	Registered	None	

Total Hours | Registered: 3 | Billing: 3 | CEU: 0 | Min: 0 | Max: 18

Submit

If registering for different classes, click “Search Again.”

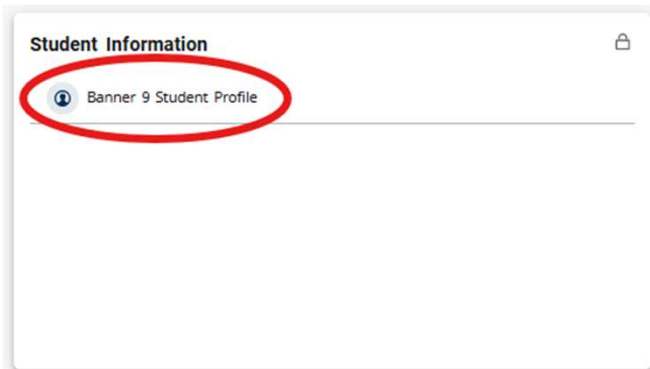
If you are receiving an error, please email the Subject, Course Number, and CRN to Registration & Records at [registration@athenstech.edu](mailto:registration@athenstech.edu) from your ATC student email account.



The screenshot shows a web interface for searching classes. At the top, there are tabs for 'Find Classes', 'Enter CRNs', and 'Schedule and Options'. Below this, the search results are displayed for 'Fall Semester 2025' and 'Subject: Mathematics (MATH)'. The results are shown in a table with columns for course name, subject, course number, CRN, section number, term, and instructor. A 'Search Again' button is circled in red in the top right corner of the results area.

Course Name	Subject	Course Number	CRN	Section Number	Term	Instructor	Class Details	Seats	Location	Action
Foundations of Mathematics	Mathematics (MATH)	1012	11	3	20225	Fall Sem...	STEF Class on Tuesday, Thursday 10:00 AM - 11:25 AM Type: Class Building: Building J Room: 209 Start Date: 08/18/2025 End Date: 12/08/2025	22 of 24 seats remain.	On Campus (←50...	Add
Foundations of Mathematics	Mathematics (MATH)	1012	12	3	20267	Fall Sem...	KLIN Class on Tuesday, Thursday 06:00 PM - 07:25 PM Type: Class Building: Bull Main (Ath...	24 of 24 seats remain.	On Campus (←50...	Add
Foundations of Mathematics	Mathematics (MATH)	1012	50	3	20041	Fall Sem...	Hill, Trace (Primary) Class on Tuesday, Thursday 10:00 AM - 11:25 AM Type: Class Building: Wall Walton C...	23 of 24 seats remain.	On Campus (←50...	Add
Foundations of Mathematics	Mathematics (MATH)	1012	65	3	20039	Fall Sem...	Nagar, Vigna (Primary) Class on Tuesday, Thursday 10:00 AM - 11:25 AM Type: Class Building: Virtual Campus Room: Virtual(O...	21 of 24 seats remain.	Asynchronous (19...	Add
Mathematical Modeling	Mathematics (MATH)	1101	1	3	20041	Fall Sem...	Horn-Smith, Leslee (Primary) Class on Tuesday, Thursday 03:00 PM - 03:20 PM Type: Class Building: Bul Main (Ath...	22 of 24 seats remain.	On Campus (←50...	Add

To view your schedule, go back to the Banner Web home page and click “Banner 9 Student Profile” located within the “Student Information” tile.



You can view your schedule under “Registered Courses.”

REGISTERED COURSES				
Course Title	Details	CRN	Hours	Registration Status
Mathematical Modeling	MATH 1101 1	20044	3	Web Registered
Total Hours   Registered Hours: 3   Billing Hours: 3   CEU Hours: 0   Min Hours: 0   Max Hours: 18				