TEST SCORE RELEASE FORM

Directions: Complete all fields in the form. Fill out an additional request if a second copy is to be sent to another address. After completing this form it must be submitted to ATC Testing Services, along with a copy of the student's picture identification card. The form can be dropped off, mailed, or faxed. All financial obligations to the college must be satisfied before test scores can be released.

Please allow 24 hours for requests to be processed. Exams administered at other institutions will not be released. Incomplete forms cannot be processed. Every attempt is made to properly mail requests, but the institution can assume no responsibility for final delivery.

Current Name on Record

____________________________  ________________________________  ________________________________
First       Mi ddle            Last
_________________________________________________________________________________
ATC Student ID               Phone  Number
_________________________________________________________________________________
Signature of Student            Date

Please check below the matter in which you would want your test scores released.

☐ To Be Picked Up
☐ By Fax  ____________________________  ____________________________
          Area Code  Phone Number
☐ By Mail

__________________________________________________________________________________
Name of Institution

__________________________________________________________________________________
Street  Apt

City   State      Zip Code

Office Use Only:

☐ Identification Verified  ☐ Fee Paid  ☐ No Holds

Date Mailed/Faxed/Collected In Person_________________________________________________________________________ Initials______________________________________________

Office of Student Support Services
Testing Services
800 US Hwy 29 N
Athens, GA 30601-1500
Fax: 706-433-7096