Student Organization Food Service Request

Student organizations wishing to hold fundraisers that include the sale of food must complete an additional form to ensure that food will be handled appropriately. This step is necessary to ensure that food is handled in a sanitary way and meets the College’s contractual obligations. For a full description regarding student organization policies and regulations, including those related to food service, refer to the Student Organization Handbook, which can be found at www.athenstech.edu/StudentActivities

Student Organization: ________________________________________________________

Student Making Request: _____________________________________________________

Position: ___________________________________________________________________

Phone: __________________________ Email: _________________________________

Advisor Name: __________________________________________________________________

Phone: __________________________ Email: _________________________________

Please provide the following details regarding the fundraiser that your organization would like to sponsor.

Name of Fundraiser: __________________________________________________________

Proposed Date: __________________________________________________________________

Proposed Time(s): __________________________________________________________________

Proposed Location: __________________________________________________________________
Describe the food items to be sold. For each item, indicate how the food will be prepared, handled, stored, and/or packaged according to health safety standards.

______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

By signing this document, you are agreeing to follow the policies associated with this event as outlined in the Student Organization Handbook.

Student Organization: ___________________________________________________________

Student Representative Signature: _______________________________________________
Date: _________________________________________________________________________

Advisor Signature: _____________________________________________________________
Date: _________________________________________________________________________

To be completed by the Office of Student Activities.

Signature of the Director of Student Activities: _________________________________
Date: ______________

Signature of the Fox’s Pizza Den Manager: _________________________________
Date: ______________