

**Athens Technical College**  
Board of Directors Meeting Minutes  
Athens, Georgia  
October 18, 2016  
10:30 A.M.

**MEMBERS PRESENT**

Mr. Rusty Adams  
Ms. Barbara Cabaniss  
Ms. Rebecca Dally  
Mr. Scott Hardigree  
Mr. Todd Henry  
Mr. Steve Hollis  
Dr. Mixon Robinson  
Mr. Lawton Stephens

**MEMBERS ABSENT**

Mr. Terry Chandler  
Ms. Polly Fievet  
Mr. Robert Motley  
Mr. Jimmy Parker

**SPECIAL GUESTS**

Ms. Erica Lowe, President, Physical Therapy Assistant Class and President, ATSAC  
Mr. Austin Lewis, Physical Therapy Assistant Program  
Ms. Susan Giusto, Instructor, Nursing Program  
Dr. Andraa Perrin, Instructor, Nursing Program

**CALL TO ORDER/WELCOME**

Mr. Rusty Adams called the meeting to order at 10:30 a.m. welcoming everyone to the October board meeting.

**SPECIAL PRESENTATIONS**

Dr. Ellen O'Keefe introduced Ms. Erica Lowe and Mr. Austin Lewis, students in the Physical Therapy Assistant Program. They would like to speak to the board about a special fundraising event coming up on November 4<sup>th</sup>. Mr. Lewis informed the board about the Physical Therapy Assistant (PTA) Golf Tournament. The golf tournament will help students raise money to attend the Combined Sections Meeting in San Antonio, Texas in February. The trip will cost students around \$12,000. It is an important meeting to help students in passing their final exam. Ms. Lowe spoke to the board members and passed out brochures.

Ms. Caroline Angelo presented the two Eminent Scholars whose names will be presented to Piedmont Athens Regional. The first scholar, Ms. Susan Giusto, is an instructor with the Nursing Program, and has been with the since 2010. The second scholar, Dr. Andraa Perrin, is also an instructor for the Nursing Program. She has been with the college since 2000.

Dr. Randall Fameree, Instructor for the Life Sciences and Public Safety Division, presented "3D in the Classroom". A 3D rover is now being used by the college to help teach students in anatomy and physiology classes. The 3D rover allows student to see the different layers of the human body.

Dr. Fameree demonstrated the 3D rover. It is capable of taking apart different organs and systems in the human body. It shows students the different muscles, organs, brain, respiratory and cardiac systems.

A 3D rover costs around \$15,000. Dr. Daniel thanked Mr. Rusty Adams for purchasing one of the five 3D rovers the college has.

### **APPROVAL OF MINUTES**

Chair Adams called for approval of the September minutes. Barbara Cabaniss made a motion to approve the minutes and Steve Hollis seconded the motion with the remainder of the board in agreement. The minutes were approved.

### **FINANCE AND ADMINISTRATION**

Ms. Kathryn Thomas presented the Budget Amendments. Ms. Thomas asked the board for approval of the Budget Amendments. Steve Hollis made a motion to approve and Todd Henry seconded the motion with the remainder of the board in agreement. The Budget Amendments were approved.

Ms. Thomas presented the Financial Report as of September 30, 2016.

### **ACADEMIC AFFAIRS**

Ms. Caroline Angelo gave the board an update on Academic Affairs. She has been working with the Deans on equipment lists for the next budgeting cycle.

She met with a representative from Georgia Military College about allowing students to transfer to their college.

Last week she met with the warden at Whitworth Prison in Hartwell. He is interested in starting some programs at the prison including Hair Designer, Horticultural, and Welding. There are 436 female inmates at the prison. Inmates usually spend four to ten years at the prison.

### **STUDENT AFFAIRS**

Ms. Jennifer Benson gave the board an update on Student Affairs. There will be a Fall Graduation Gala coming up where students can obtain all the information they need for graduation. Local vendors, banks and credit unions will be available to answer students' questions.

She is already working on graduation which is May 1, 2017.

She has been working with TCSG on the implementation of the new Banner Online Application. This should be piloted and running early next year and will make things easier for students.

She is working with Hart and Greene Counties with Move on When Ready opportunities.

## **ECONOMIC DEVELOPMENT**

Dr. Ilka McConnell gave the board an Economic Development update. They have been providing training to companies which include CPR, Hazardous Communication, and Forklift training. They also provided a new class on millennials.

There will be a forestry forum in White Plains coming up in November.

There are currently twelve students in the Driver's Education Program in Madison County. Classes are starting soon in Elbert and Greene Counties.

She has a new administrative assistant.

## **ADULT EDUCATION**

Ms. Stephanie Benson gave the board an Adult Education update. They just received a \$500,000 grant from the Appalachia Regional Commission which will help provide funding for the accelerated opportunities program. The grant will provide mobile labs and transportation for students.

Ms. Benson thanked her staff, Chris Thaxton, Catrina Cofer, Sherry Downey and Marchelle Sandoval, for all of their hard work.

## **COLLEGE UPDATE**

Ms. Jennifer Griffeth provided the board with an Athens Tech Foundation update. They have awarded this year \$63,411 in scholarships and testing fees to students. They have been able to assist fifty-nine students. There were nine new scholarships introduced in the Fall.

The Athens Tech Foundation Donor Breakfast will be on Thursday, October 20<sup>th</sup> at 9:30 am.

There will be a Bryan Segars Building Dedication on the Elbert County Campus on Friday, October 21<sup>st</sup>.

The OWL Awards are on November 3<sup>rd</sup>.

## **PRESIDENT'S REPORT**

Dr. Daniel presented the President's Report. She passed out information on upcoming important dates.

Dr. Daniel recognized Ms. Stephanie Benson and her staff for an award they won from TCSG for exceeding each of its eleven Educational Gain Benchmarks.

She congratulated Judge Lawton Stephens on making the short list for the Georgia Supreme Court. She wished him good luck.

Graduate and placement data is now final. We had 86.3% placed in fields and 98.5% placed in either a job or some type of education. We had 1,397 graduates and 2,250 awards conferred which are both increases from last year.

We had a good Leadership Conference in Savannah a couple of weeks ago. Bill and Barbara Cabaniss and Judge Motley and his wife attended the conference. We won several awards while at the conference including the 100% board certification award. We are the only college to maintain this award since it was started in 2009. The Foundation won the Role Model Board Award. Mr. Ed Graham, who serves on the Foundation Board of Trustees, won the Volunteer of the Year Award.

Dr. Daniel thanked Mr. Scott Hardigree for attending the Whitworth Prison meeting last week and for all of his hard work with the Move on When Ready Program.

We have been leasing Building R from the Athens Tech Foundation. Recently we have worked with TCSG so that we may purchase the building and once everything is finalized the college will be debt free.

## **BOARD ACTIVITIES**

Chair Adams asked board members to share activities they have been involved in lately or any upcoming activities. Ms. Barbara Cabaniss spoke about Dr. Bruce Ott, an instructor that worked for Athens Technical College, and the impact he had on students' lives. There is now a scholarship in his name that helps students at the college.

## **ADJOURNMENT**

Being no further business, Chair Adams adjourned the meeting with appropriate motion and second at 11:30 a.m.

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Dr. Andrea Daniel, President  
Rebecca Allen  
Executive Assistant  
October 18, 2016

*Next scheduled Board Meeting: November 15, 2016*

*\* Denotes action items that require a vote for approval by the local board.*