

Athens Technical College
Board of Directors Meeting Minutes
Athens, Georgia
November 15, 2016
10:30 A.M.

MEMBERS PRESENT

Mr. Rusty Adams
Ms. Barbara Cabaniss
Mr. Terry Chandler
Mr. Scott Hardigree
Mr. Todd Henry
Mr. Steve Hollis
Dr. Mixon Robinson
Mr. Lawton Stephens

MEMBERS ABSENT

Ms. Rebecca Dally
Ms. Polly Fievet
Mr. Robert Motley
Mr. Jimmy Parker

SPECIAL GUESTS

Ms. Margaret Meyran, 2017 Athens Technical College GOAL Finalist
Ms. Kenya Rakestraw, 2017 Athens Technical College GOAL Finalist
Ms. Debbie Clack, 2017 Athens Technical College GOAL Finalist
Mr. Kyle Shipman, 2017 Athens Technical College GOAL Finalist

CALL TO ORDER/WELCOME

Mr. Rusty Adams called the meeting to order at 10:30 a.m. welcoming everyone to the November board meeting.

SPECIAL PRESENTATIONS

Mr. Alvie Coes, Director of Student Activities, presented the 2017 Athens Technical College GOAL Finalists. There are five GOAL finalists including: Ms. Margaret Meyran from the Hotel, Restaurant, Tourism Management Program; Ms. Kenya Rakestraw from the Computer Support Specialist Program; Ms. Debbie Clack from the Social Work Assistant Program and Mr. Kyle Shipman from the Radiography Program. The fifth GOAL finalist, Ms. Susan Webb from the Paralegal Studies Program, could not be here today.

Each student spoke to the board members about their goals and programs they are in.

Dr. Bobbi Johnstone, Director of Institutional Effectiveness, presented a PowerPoint presentation on "Student Engagement at ATC: Findings from the 2016 Community College Survey of Student Engagement (CCSSE)." The CCSSE survey is a national survey that is administered to students every other year. It gauges student involvement in the educational process and estimates institutional performance in five areas known as benchmarks. The five areas include active and collaborative learning, student effort, academic challenge, student-faculty interaction and support for learners.

The survey also asks non-benchmark questions including student behavior, college practices and services, effects of part-time status, issues of special interest to the college and faculty perceptions. The CCSSE survey provides data about other institutions so we may make institutional comparisons. The survey also has a faculty version that is administered.

According to the Center for Community College Student Engagement, after collecting data for eleven years it shows a steady rise in engagement. Athens Technical College's data shows that the college is following the national trend.

APPROVAL OF MINUTES

Chair Adams called for approval of the October minutes. Steve Hollis made a motion to approve the minutes and Barbara Cabaniss seconded the motion with the remainder of the board in agreement. The minutes were approved.

FINANCE AND ADMINISTRATION

Ms. Thomas presented the Financial Report as of October 31, 2016.

ACADEMIC AFFAIRS

Mr. Nick Chapman, Dean of the Business and Education Division, gave the board an update on Academic Affairs. Ms. Caroline Angelo is attending President's Council and an Apprenticeship signing with TCSG in Atlanta today.

We hosted the Governor's High Demand Career Initiative on our Athens Campus on November 1st.

We hosted a Strategic Industry Forum on our Elbert County Campus on November 9th. There were nine other TCSG colleges at the forum along with Dr. Kathryn Hornsby from TCSG and people from Quick Start.

Ms. Angelo met with the principal at Social Circle High School to discuss the Move on When Ready (MOWR) program. There will be a MOWR discussion with students on December 1st.

There will be a Business After Hours with the Chamber on Thursday at the Elbert County Campus.

STUDENT AFFAIRS

Ms. Jennifer Benson gave the board an update on Student Affairs. They are working on registration and increasing enrollment for Spring 2017. We still have new student registration and late registration in December.

She has also been working with the Deans to provide mini-semesters for the students. These are classes with shortened semesters.

She is already working on graduation which is May 1, 2017.

We have a new police chief starting December 1st.

ECONOMIC DEVELOPMENT

Dr. Ilka McConnell gave the board an Economic Development update. They have been meeting with expanding industries.

We hosted a campus tour for a delegation from Shanghai China. The group is visiting our country for three weeks.

Our CNA program coordinator, Ms. Amy Ravotti, has an amazing CNA program for students. She has a 100% pass rate. Once a year we host a train the trainer for other instructors to visit our program and see what Ms. Ravotti is doing.

They are working on developing a granite fundamentals class which will be a twelve week course to help unemployed people find jobs in the granite industry.

ADULT EDUCATION

Ms. Stephanie Benson gave the board an Adult Education update. We hosted the EAGLE competition last week and a 2017 winner has been selected. Dr. Daniel will announce the winner at a later date.

There are Bridge to Success meetings that have been taking place with different superintendents in our service area.

She thanked Mrs. Barbara Cabaniss to having some repairs taken care of at their Oglethorpe County Center.

COLLEGE UPDATE

Ms. Jennifer Griffeth provided the board with an Athens Tech Foundation update. The Bryan Segars Building Dedication on the Elbert County Campus took place on October 21st.

The Athens Tech Foundation Donor Breakfast was on October 20th. There were approximately fifty-five people who attended the event.

The OWL Awards were on November 3rd. She thanked Mr. Todd Henry and Caterpillar for sponsoring a table. She thanked Judge Stephens for being the MC for the event.

The Athens Tech Foundation Legacy Campaign will begin in January 2017.

There is a Thank-A-Thon taking place this week and board members may receive a phone call thanking them for their support.

The Athens Technical College Nursing Scholarship has been finalized and will be awarded in the Spring. A couple of other scholarships, the Jill Drerup Radiography Scholarship and Dr. Sherrie Ford Memorial Scholarship, are also being finalized and will be awarded in the Spring.

The Foundation will award the college's GOAL and EAGLE winners with \$250.

PRESIDENT'S REPORT

Dr. Daniel presented the President's Report. Dr. Daniel thanked Ms. Caroline Angelo for attending President's Council for her today.

She will announce the GOAL and EAGLE winners at the January board meeting.

She congratulated Mr. Glenn Henry and the Veterinary Technology Program who recently had a review and there were no findings or recommendations.

The EMT Program also had a review and only had some small items that needed to be worked on.

Dr. Daniel passed out invitations to the college's Christmas event on December 8th. Santa Sam will be handing out ornaments and there will be refreshments.

Dr. Daniel thanked Judge Stephens for being the MC for the OWL Awards. She also thanked Mr. Todd Henry and Caterpillar for sponsoring a table.

The Physical Therapy Assistant Golf Tournament went very well. There were eighty golfers who attended and the students raised \$12,000.

The Machine Tool Technology Program just received a \$12,500 grant.

She will be attending a SACSCOC conference in Atlanta in December.

Dr. Daniel gave the board members an update on the repairs being done to our auditorium. We are having a complete technology upgrade.

Departments have turned in their equipment lists and hopefully each department will receive the equipment that was listed as their top priority.

She is working on scheduling a strategic planning session for the college next year.

There will be a Welding Lab Open House soon. The lab is able to provide students with five different types of welding.

She will be attending a Taste of Technical College event with legislators on December 1st.

She is working on replacing the two signs at the entrances of the college. They have become out of date.

Dr. Daniel thanked board members for their service to the college.

Dr. Daniel went over some newspaper articles that featured Athens Technical College faculty, staff and students.

She showed board members a Veteran's Day video that featured photos of family members of faculty, staff and students.

BOARD ACTIVITIES

Chair Adams asked board members to share activities they have been involved in lately or any upcoming activities. Mr. Terry Chandler attended a college and career fair.

ADJOURNMENT

Being no further business, Chair Adams adjourned the meeting with appropriate motion and second at 11:30 a.m.

Dr. Andrea Daniel, President
Rebecca Allen
Executive Assistant
November 16, 2016

Next scheduled Board Meeting: January 17, 2017

** Denotes action items that require a vote for approval by the local board.*