

**Athens Technical College**  
Board of Directors Meeting Minutes  
Athens, Georgia  
February 21, 2017  
10:30 A.M.

**MEMBERS PRESENT**

Mr. Rusty Adams  
Ms. Barbara Cabaniss  
Mr. Terry Chandler  
Ms. Rebecca Dally  
Ms. Polly Fievet  
Mr. Scott Hardigree  
Mr. Steve Hollis  
Mr. Robert Motley  
Dr. Mixon Robinson  
Mr. Lawton Stephens

**MEMBERS ABSENT**

Mr. Toddy Henry  
Mr. Jimmy Parker

**SPECIAL GUESTS**

Ms. Helen Hall, 2017 Athens Technical College Rick Perkins Award Winner

**CALL TO ORDER/WELCOME**

Mr. Rusty Adams called the meeting to order at 10:30 a.m. welcoming everyone to the February board meeting.

**SPECIAL PRESENTATIONS**

Ms. Caroline Angelo introduced Ms. Helen Hall our 2017 Athens Technical College Rick Perkins Award winner. Ms. Hall has been with the college for sixteen years. She is the Program Chair for Computer Information Systems. Ms. Hall presented her Rick Perkins Award speech to the board members.

Mr. Glenn Henry, Dean of the Life Science and Public Safety Division, presented a PowerPoint presentation to the board. The Life Science and Public Safety Division encompasses many programs at Athens Technical College including Nursing, Dental Hygiene, Firefighter, Agriculture, Veterinary, EMT, Criminal Justice and Nanotechnology. The programs consist of Technical Certificates of Credit, Diplomas, and Degrees.

Almost all of the Life Science and Public Safety programs have a 100% pass rate on national board exams.

The college has many simulation resources including five simulation labs on the Athens Campus. We have eight Vital Sim Manikins, which include six adults and one child. We also have a Sim3G wireless adult, SimMom, SimBaby, and SimNewB new born simulators.

## **APPROVAL OF MINUTES**

Chair Adams called for approval of the January minutes. Barbara Cabaniss made a motion to approve the minutes and Steve Hollis seconded the motion with the remainder of the board in agreement. The minutes were approved.

## **FINANCE AND ADMINISTRATION**

Ms. Thomas presented the budget amendments, which include amendments for World Class Labs and Bridge to Success Program. Ms. Thomas asked the board for approval of the Budget Amendments. Steve Hollis made a motion to approve and Lawton Stephens seconded the motion with the remainder of the board in agreement. The Budget Amendments were approved.

Ms. Thomas presented the Financial Report as of January 31, 2017.

## **ACADEMIC AFFAIRS**

Ms. Caroline Angelo gave the board an update on Academic Affairs. She and Jennifer Benson attended a six-hour training that was a joint effort with Athens Community Career Academy, Broad River Career Academy and Hart County Career Academy. This training is required of their board members and since she and Ms. Benson are on their boards they had to attend.

She recently hired two new program chairs that will begin on March 1<sup>st</sup>. She will announce their names at the next board meeting.

Ms. Angelo invited board members to attend one of the upcoming Drone Days on our satellite campuses. Elbert County Campus will hold its event on March 15; Greene County will be on March 22<sup>nd</sup> and Walton County will be on March 29<sup>th</sup>. Our drones will be demonstrated during these events.

The college had a Risk-based PAR visit on February 7<sup>th</sup> which involved an evaluation of how Perkins money is spent by the college. There were no findings or recommendations.

## **STUDENT AFFAIRS**

Ms. Jennifer Benson gave the board an update on Student Affairs. She introduced our new Police Chief, Mr. John Gaissert, who began working at the college on December 1<sup>st</sup>. Chief Gaissert is retired from Commerce after sixteen years of service.

The college will hold a Counselor Workshop on March 17<sup>th</sup> where high school advisors will meet for half a day.

We had 186 students attend the recent Graduation Gala, which is an increase from the 130 students in 2016.

Enrollment for Spring Semester is up by ninety students.

Graduation will be on May 1<sup>st</sup> at the Classic Center. The guest speaker will be Dr. Charles Peck, CEO and President, of Piedmont Athens Regional.

### **ECONOMIC DEVELOPMENT**

Dr. Ilka McConnell gave the board an Economic Development update. There are twenty students in the new Manufacturing Fundamentals class, which is the largest class so far.

They have been providing a lot of training lately including OSHA, Forklift Train the Trainer, CDL training for box trucks, and customer service training.

They are looking at expanding the driver's education course to meet individuals' needs.

Dr. McConnell passed out a copy of Tech Wire to the board members.

There is going to be a High School Robotics competition at the Classic Center. They have been asked by the Classic Center to help out with that event.

### **ADULT EDUCATION**

Ms. Stephanie Benson gave the board an Adult Education update. The Oconee County Adult Education Center is moving to the Watkinsville First Christian Church.

They have just signed a formal agreement with Building Blocks Daycare who is going to provide free services to GED students who are attending classes for at least twenty-four hours a week.

GED completion rate is up by 11% compared to last year.

44% of students have entered the workforce and 44% of students have entered college.

They have a nationally approved apprenticeship program through the Department of Labor with McCann Aerospace. Students can obtain employment and take classes in machining at Athens Technical College.

### **COLLEGE UPDATE**

Ms. Jennifer Griffeth provided board members with an Athens Tech Foundation update. She thanked Dr. Daniel and Kathryn Thomas for clearing the debt on the Yellow Freight Building.

She has a new accountant that just started and she is doing a great job.

In 2016, the Athens Tech Foundation raised just under \$173,000. They gave out \$112,000 in awards and scholarships. Fifteen new scholarships and one award was created.

The Athens Tech Foundation is wrapping up the 2017 campaign.

The 5<sup>th</sup> Annual LuOwl will be on May 12<sup>th</sup> at the State Botanical Gardens in Athens. She thanked Rusty Adams for his sponsorship.

## **PRESIDENT'S REPORT**

Dr. Daniel presented the President's Report. She is keeping a close eye on some house and senate bills that will affect students and the college.

She thanked Caroline Angelo and Kathryn Thomas along with their teams for all their hard on the Risk-based PAR visit.

She and Caroline Angelo will be attending the SACSCOC Summer Institute in Austin, Texas in August.

The library project is moving along.

She has approached the Athens Tech Foundation about getting a painting done of Dr. Tydings to hang outside the boardroom along with the other presidents.

She has asked the Athens Tech Foundation to host a Fall picnic for employees.

The college celebrated Black History month with a showing of the movie *Race: The Jesse Owens Story*.

Haring, a manufacturer of car parts, will be opening a plant up in Hartwell in April 2018.

She will be attending a Quick Start training plan signing with NIBCO.

Dr. Daniel thanked everyone for their help in getting an enrollment increase for Spring Semester. This is the third increase in enrollment for the college.

She is going to start looking at programs with low enrollment. It has been over a year since any programs were approved or terminated.

Dr. Daniel passed out a copy of *We The People* magazine that has an Athens Technical College article in it.

## **BOARD ACTIVITIES**

Chair Adams asked board members to share activities they have been involved in lately or any upcoming activities. Terry Chandler shared that the first offering of Adult Education is underway at the Broad River Career Academy.

## **ADJOURNMENT**

Being no further business, Chair Adams adjourned the meeting with appropriate motion and second at 11:55 a.m.

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Dr. Andrea Daniel, President  
Rebecca Allen  
Executive Assistant  
February 21, 2017

*Next scheduled Board Meeting: March 21, 2017*

*\* Denotes action items that require a vote for approval by the local board.*