**ATHENS TECHNICAL COLLEGE**

**PREPARING FOR THE PLACEMENT TEST**

**ASSET**

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**Why is it necessary to take a placement test?**

You are applying for college admission. To be successful, you will need to be able to function academically at a certain level in order to be ready for the college work you will be assigned by your instructors. The ASSET placement test measures basic skills in writing, reading, numerical reasoning, and elementary algebra. It is a timed test which only allows use of a calculator on the elementary algebra portion of the test. Your results will indicate whether or not you need learning support classes before going into credit classes.

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**Is it possible to study for the placement test?**

It certainly is, and we encourage you to do that. An ASSET Student Guide is available on-line at [www.act.org/asset](http://www.act.org/asset). It contains information about the ASSET, test-taking tips, and sample questions. There are also study sections on advanced math topics such as geometry and trigonometry, but you will only need to review the sections of the guide that cover basic writing, basic reading, basic numerical skills, and elementary algebra.

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**What other options do I have for preparing for the test?**

Another online option for study is to go to [http://www.act.org/compass/student/index.html](http://www.act.org/compass/student/index.html) and click on Sample Test Questions. Under both Sample Questions and More Sample Questions you will find additional problems which are designed to help review the same basic skills areas as the ASSET. The Athens Technical College’s Academic Support Center homepage at [http://www.athenstech.edu/StudentDevelopmentServices/AcademicSupportCenter/](http://www.athenstech.edu/StudentDevelopmentServices/AcademicSupportCenter/) also offers links to websites for study in English, Math, and Reading.

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**What else do I need to know about taking the placement test?**

On your scheduled test date, please plan to be seated in the testing room at least 15 minutes in advance of the testing time, and be prepared to present some form of picture identification. No latecomers will be admitted under any circumstance. The full testing session will last a little over two hours. Please bring two sharpened #2 pencils with you. All other test materials will be furnished by the College, including scientific calculators for you to use on the elementary algebra portion of the ASSET.

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**What if I have a diagnosed disability and qualify for extra time on the test?**

If you believe you are eligible for any type of accommodation on the test due to a documented disability, please notify the testing office at 706-583-2728. In order to receive accommodations on placement testing, you must contact the Coordinator of Disability and Career Services at Athens Technical College as soon as possible at 706-355-5006 to learn about the College’s documentation requirements. Once we have received appropriate documentation of your disability, we will make arrangements to test you at a different time and provide you with all approved academic adjustments and/or auxiliary aids. We want to provide reasonable accommodations to anyone who is entitled to receive them, so please make sure we know about your situation before you take the test. If you have any questions about qualifying for this assistance, please contact us at 706-583-2728. Disability documentation is always considered confidential between the student and the Office of Disability Services. No information will be released without written permission of the student, except in those emergencies mandated by law.

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**STATEMENT OF EQUAL OPPORTUNITY**

As set forth in its student catalog, Athens Technical College does not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, veteran status, or citizenship status (except in those special circumstances permitted or mandated by law). For more information, please contact Dr. Leslie Crickenberger, Director of Human Resources (Title IX Coordinator), at 706-583-2818, Suite J-211, Athens Campus, or Celeste Taylor, Director of Student Support Services (Section 504/ADA Coordinator), at 706-355-5081, Suite H-748, Athens Campus, Athens Technical College, 800 US Highway 29 North, Athens, GA 30601-1500.

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